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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : The Director

DATE: 20 August 1946

FROM : Acting Chief, Interdepartmental Coordinating  
and Planning Staff

SUBJECT: Actions Taken by ICAPS

1. The following is a list of the more important actions taken by the Interdepartmental Coordinating and Planning Staff since its inception:

5 August - Office of Research and Evaluation was requested to make a special study on a continuing basis of the scope and value of the information flow from the China area, submitting to ICAPS any suggestions for improvement.

5 August - Office of Dissemination was requested to make a general objective study of the periodic and special intelligence reports prepared and circulated by the intelligence agencies of this Government, with recommendations for integration and elimination of overlaps.

5 August - Office of Collection was requested to make a study of the basic instructions issued by the several intelligence agencies to their agents and representatives abroad for the collection of intelligence information, with a recommendation for such redrafting as might appear advisable to ensure complete coordination in the preparation of field reports.

7 August - Memorandum to the Executive Director recommending a plan for the coordination of the work of the Office of Special Operations with the collection activities of the other agencies, providing maximum security to Special Operations.

7 August - Memorandum to the Executive Director urging the prompt recruitment of personnel to permit the creation in CIG of a Central Register of Intelligence Information.

8 August - Memorandum to the Executive Director requesting that the Office of Research and Evaluation be directed to assume the responsibility for the evaluation of SSU reports, thus relieving G-2.

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8 August - Memorandum designating [REDACTED] as CIG representative on the SWNCC ad hoc Committee on Psychological Warfare.

9 August - Letter to the Board of Geographical Names, Department of the Interior, requesting the designation of an expert to consult with ICAPS on the standardization of all transliteration and transposition systems now in effect in the intelligence agencies.

9 August - Office of Collection was requested to study the completeness of the collection coverage in China.

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13 August - Office of Collection was requested to make arrangements for CIG to have access to General Marshall's reports from China.

13 August - Office of Special Operations was informed of the importance attached to covert collection from the Communist Zone in China.

19 August - Offices of Collection and Research and Evaluation were requested to initiate programs for intelligence production and evaluation on the appearance of guided missiles over Sweden, for the benefit of the Joint Research and Development Board.

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DONALD EDGAR  
Acting Chief, Interdepartmental  
Coordinating and Planning Staff

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